



## Bishop's permission to assist in the distribution of Holy Communion

**01**

**For the  
Archdeacon  
to complete**

To the Revd

Chaplaincy of

Archdeaconry of

On behalf of the bishop I hereby give you permission to invite the persons named overleaf to assist in the distribution of the sacrament of the Lord's supper in either kind during the celebration of the Eucharist.

*This permission lasts from now until 31 December 2025.*

Signature of Archdeacon

Print name

Date (DD/MM/YYYY)

**NOTES:**

- [1] It is suggested that each Chaplain photocopy this blank form and keeps a copy for future use.
- [2] When completed, the application is to be sent to the Archdeacon. The Chaplain should keep a copy until the Permission has been received from the Archdeacon.
- [3] The Archdeacon will keep a copy of the application and Permission with his records, and will forward a copy of the Permission to the Diocesan Office for recording on the database.
- [4] The signed Permission should be kept in the church safe or other secure place.

**02**

**Application  
Form**

(Please read the notes above before completing this application)

Chaplaincy of

Archdeaconry of

I apply for the Bishop's Permission to invite the following Baptised persons, who are regular communicants in good standing, to assist in the distribution of the sacrament of the Lord's Supper in this Chaplaincy/Church during the celebration of the Eucharist:

First name

Last name

Phone

Email

### 03

#### Preparation

Please indicate below the practical and spiritual preparation you have provided

### 04

#### Approval

This application was approved at a meeting of the Chaplaincy Church Council

Held on (DD/MM/YYYY)

Signature of Chaplain

Print name

Date (DD/MM/YYYY)

Supported by Churchwarden

Print name

Date (DD/MM/YYYY)

Supported by Churchwarden

Print name

Date (DD/MM/YYYY)

**Where to send  
this form?**

**Please return this completed form with the authorised form from your  
Archdeacon to the Diocesan Secretary:**

**Email:** [bron.panter@churchofengland.org](mailto:bron.panter@churchofengland.org)

**Post:** Bron Panter

Diocese in Europe,  
14 Tufton Street,  
London,  
SW1P 3QZ,  
United Kingdom