

## Assistant Head of Safeguarding: Church of England, Diocese in Europe

The Diocese in Europe is geographically by far the largest diocese of the Church of England. We have almost 300 congregations in 140 chaplaincies in over 40 countries across Europe plus Turkey, Morocco and Russia. The successful candidate will be responsible for promoting a 'Safe Churches' message through all our local Chaplaincy Safeguarding Officers, and leading on safeguarding cases requiring intervention or advice as part of our commitment to the safeguarding of children, young people and adults who may be at risk. Further information about the Diocese can be found [here](#).

Applications are invited for this exciting opportunity for an Assistant Head of Safeguarding (ADSA) to act under the direction of the Head of Safeguarding, to strengthen the existing Safeguarding Team, working towards the delivery of a safeguarding service that reflects best practice. The role is 4 days a week or 28 hours spread across 5 days.

The successful applicant will be responsible for managing in a range of areas; the administration staff, support the diocese in the implementation of the House of Bishops Policies and Procedures and the [Diocese in Europe Safeguarding Policy](#) providing appropriate support to chaplaincies in responding to safeguarding queries and holding safeguarding cases. Case work includes monitoring offenders returning to the community to worship to make certain they are appropriately supported and managed, including carrying out risk assessments in conjunction with local agencies within Europe to establish robust Safeguarding Agreements and liaise with Hydrant within the UK where required. The ADSA will be expected to coordinate the annual safeguarding training programme and participate in the delivery of training where required to support our external trainers.

Along with all dioceses in the Church of England, the Diocese in Europe is currently conducting its Past Cases Review 2. As a result of this review, there is likely to be residual work to be completed. Further information can be found [here](#).

Applicants will be educated to degree level or above and hold a relevant professional qualification or equivalent (for example, social care or criminal justice), with current professional registration where applicable, as well as demonstrating extensive experience of the safeguarding of children and adults.

The Diocesan Safeguarding Team is based in the Diocesan Offices at Church House in Westminster. There is scope for a hybrid working arrangement and there will be some travel in Europe for which appropriate expenses are paid.

Salary: £44,000 FTE . The role is 4 days a week or 0.8FTE .

The [job description and person specification](#), can be downloaded from the Diocesan website <https://europe.anglican.org/>

Please send a CV and a letter of application (Max 2 sides of A4) outlining your relevant experience and qualifications and motivation for the role to: Mrs G Fagan- Stewart, Diocesan Head of Safeguarding, Church House, 14 Tufton Street, London Sw1P, 3QZ or by email to [grace.fagan@churchofengland.org](mailto:grace.fagan@churchofengland.org)

If you have any questions about the role please get in touch with [Grace.fagan@churchofengland.org](mailto:Grace.fagan@churchofengland.org) or [Lisa.welch@churchofengland.org](mailto:Lisa.welch@churchofengland.org)

Applicants are asked to note the following dates:

Closing date: Monday 2<sup>nd</sup> May 2022 at 12:00 midnight (bst)

Interviews: Thursday 5<sup>th</sup> May 2022 (all day availability required in – person)