



## GIFT AID DECLARATION

I want to Gift Aid my donation(s) shown below for the benefit of the \_\_\_\_\_ Chaplaincy of the Diocese in Europe. The Chaplaincy's account held at the Diocesan Office will be credited with the donation (see 'Note 3 below').

- the enclosed donation of £ \_\_\_\_\_
- the donation(s) of £ \_\_\_\_\_ which I made on \_\_\_\_\_ (date)
- all donations I make from the date of this declaration until I notify you otherwise

I am a UK tax payer and understand that if I pay less Income Tax and/or Capital Gains tax in the current tax year than the amount of Gift Aid claimed on ALL my donations it is my responsibility to pay any difference.

**Boost your donation by 25p of Gift Aid for every £1 you donate**

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

- Cheques should be made out to the 'Diocese in Europe Fund'
- Donations may be made using electronic banking. The Diocese in Europe's bank account details are available from the Finance Officer or at <http://europe.anglican.org/resources/how-to-make-donations>

Full Name & Title : \_\_\_\_\_

Full Home Address : \_\_\_\_\_

Postcode : \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Notes :

- (1) Please notify the Chaplaincy Treasurer or Diocesan Finance Officer if you  
(a) Want to cancel this declaration; (b) Change your name or home address; (c) No longer pay sufficient tax on your Income and / or Capital Gains.
- (2) If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.
- (3) 95% of the reclaimable tax also benefits the Chaplaincy with 5% being deducted by the Diocese as an Administration Charge. For each £100 donated the Chaplaincy receives £23-75p in Reclaimable Tax and the Diocese £1-25p. NB: the Chaplaincy receives 100% of the donation.

**Please send to: Finance Officer, 14 Tufton Street, London, SW1P 3QZ**  
**Charity Commission registration number: 250186**