



Appendix 4 Reader in Training – Preaching Report Form

Preaching practice is an important part of our reader training programme. Please make your comments on this form after three sermons and return it to the Director of Reader Ministry.

01

Personal information

Name of Reader in Training

Name of Chaplain

Chaplaincy

Chaplaincy email

02

The context

Place of worship

Date | Time

Description of building

Time of liturgical year

Particular circumstances (e.g., Baptism, Church anniversary, Remembrance Sunday etc.)

Comment on how well this context was taken into account in the sermon

03

The congregation

Numbers

Age range

Gender distribution

Social background

How appropriate was the sermon to this kind of congregation?

04

Relationship with the congregation

Please comment on how well the preacher related to the congregation during the sermon
(For example: Was the sermon at the right level for the congregation? Was it the right length? Did the preacher look at the congregation? Was there a sense of rapport? Did the preacher have any distracting mannerisms? Was there any dialogue with the congregation? If jokes were used, did people laugh? Was there good use of silence and pauses?)

05

Preaching

Identify the main points of the content of the sermon. How well did the sermon use story? Images/pictures? Flow of argument?

Please comment on how the Bible was referred to and used during the sermon. Did the scripture passage/readings feature prominently in the sermon? Just at the start? All the way through? Nowhere specifically? Other (please specify)?

Please comment on the delivery of the sermon. (Was it audible? Was it being read? Did the preacher vary the pitch and pace of voice appropriately? Did the preacher speak too slowly/fast?)

Please comment on the beginning and the end of the sermon

Please describe the style of the sermon (For example: was it conversational or judgemental or pastoral or relaxed or prophetic or humorous or comforting or earnest?)

Was the sermon worth listening to? What was the main point that you took away from it? Describe how you were touched by it / challenged / instructed / inspired?

05 continued

Preaching

In my opinion, further work on the following points in these areas would be useful

Did you discuss your reactions with the preacher after the service? If so, how were they received by the preacher?

06

Space for
additional
comments or
longer answers

07

Declaration

Incumbent or Supervising Minister

Print name

Date (DD/MM/YYYY)

Reader

Print name

Date (DD/MM/YYYY)

08

Where to send this form?

Please return your completed form directly to Polly Freeman:

Email: polly.freeman@churchofengland.org

Post: Diocese in Europe, 14 Tufton Street,
London, SW1P 3QZ, United Kingdom