



Appendix 5: Reader in Training – Liturgical Leadership Report Form

Liturgical leadership is an important part of reader ministry. Please make your comments on this form after three services and return it to the Director of Reader Ministry.

01

**Personal
information**

Name of Reader in Training

02

The context

Place of worship

Date | Time

Description of building

Time of liturgical year

Form of service

Particular circumstances

Relationship with the congregation

Please comment on how well the leader related to the congregation during the service (For example: did the leader look at the congregation? Was there a sense of rapport? Did the leader have any distracting mannerisms? Did you know when to stand, when to sit, when to kneel, when to respond, when to sing?)

Atmosphere

Please comment on the atmosphere of the service. (Was it quiet? peaceful? joyful? sad? thoughtful? Was this appropriate? Were you able to pray, to confess, to give thanks, to grieve, to worship? Did you feel that the congregation was praying and worshipping together?)

Voice and Pace

Please comment on the leader's voice and pace. (Could you hear what was being said? Were the congregational prayers introduced clearly as such? Were they led at a suitable pace? Was the use of silence appropriate?)

Use of liturgical texts and of own words

Please comment on the leader's use of liturgical texts and their use of their own words. (Did the leader seem familiar with the liturgy? Did you have the sense that you were being read to or were you being led in prayer? Were the leader's own words of introduction; of welcome; leading into prayers or music, appropriate in content and in length?)

Singing

Please answer the following questions in your response. If parts of the liturgy were sung, please comment on the leader's singing. Was the liturgy audible and comprehensible? Was the singing in tune? Too loud? Too quiet? Please offer any other comments which you think might be helpful.

03

Declaration

Incumbent or Supervising Minister

Print name

Date (DD/MM/YYYY)

Reader

Print name

Date (DD/MM/YYYY)

04

Where to send this form?

Please return your completed form directly to Celia Paterson, Director of Reader Ministry

Email: celia.paterson@europe.anglican.org

Post: Diocese in Europe, 14 Tufton Street,
London, SW1P 3QZ, United Kingdom